Undergraduate Degree Options

Webster University's BA and BS degrees are firmly grounded in the liberal arts. They represent differing but equal curricula. The University awards the BA to those who concentrate in language, literature, history, and other humanities and liberal arts areas. The University may grant the BS in social and natural sciences or in highly applied or technical fields. General education requirements are generally the same for both degrees; however, the BS may require more courses in the major, thus allowing fewer elective courses.

- Bachelor of Arts (BA)
- Bachelor of Science (BS)

Webster University also offers focused and specialized baccalaureate programs that have highly structured and prescriptive curricula. These professional degrees are the BEd, BFA, LLB, BM, BMEd and the BSN.

- Bachelor of Education Studies (BEd)
- Bachelor of Fine Arts (BFA)
- Bachelor of Laws in International Law (LLB)
- Bachelor of Music (BM)
- Bachelor of Music Education (BMEd)
- Bachelor of Science in Nursing (BSN)

Baccalaureate Degree Requirements

To earn a bachelor's degree, students must:

- · Complete at least 120 total credit hours
 - At least 30 of the last 36 credit hours must be earned in residence at Webster University.
 - Credit for assessment of prior learning or departmental credit by exam is considered in residence.
- Earn a cumulative Webster University grade point average of 2.0 or better.
- Satisfy the requirements of a major. Options include:
 - A major in a department.
 - An approved self-designed interdisciplinary major (SIM).
- Meet the requirements of the Global Citizenship Program (GCP).

Bachelor's degrees are awarded in May, August and December.

Students must meet the requirements in effect at the time of their matriculation as degree seeking students. Students leaving the University for more than one calendar year must be readmitted and will follow the requirements in effect at the time of their readmission.

Credit Hours

A credit hour is an amount of work represented in intended learning outcomes and verified by evidence of student achievement that reasonably approximates:

- One hour of classroom or direct faculty instruction and a minimum of two hours of out-of-class student work each week for approximately fifteen weeks for one semester hour of credit, or the equivalent amount of work over a different amount of time; or
- 2. At least an equivalent amount of work as required in paragraph (1) for other activities, including laboratory work, internships, practica, studio work, online discussions, projects and other academic work.

Webster University offers courses in a variety of modalities and formats to meet the needs of its diverse student population. The proportion of instructional time and student outside work may be adjusted for different modalities, program levels, or lengths of academic sessions (i.e., terms) to accommodate instructional needs. Adjustments may include web-enhanced instruction through the Canvas-powered WorldClassRoom (a tool available in all courses) and other enhanced learning activities. In all cases, the adjustments must reflect the student learning outcomes of the course and reasonably approximate the above standards.

Global Citizenship Program

Webster University requires all baccalaureate students to complete the Global Citizenship Program, Webster's distinctive general education program. The mission of the Global Citizenship Program is to ensure that every undergraduate student emerges from Webster University with the core competencies required for responsible global citizenship in the 21st century.

Global Citizenship Program Learning Outcomes

Students who successfully complete the program will be able to:

- Demonstrate knowledge of human cultures and the sources of meaning (Roots of Cultures).
- Demonstrate knowledge of human cultures and how people and their cultures and institutions work (Social Systems and Human Behavior).
- Demonstrate knowledge of the physical and natural world (Physical and Natural World).
- Demonstrate knowledge of cultures foreign to them, international languages or the forces that draw people of the world together and forces that push them apart (Global Understanding).
- Demonstrate knowledge of human artistic expression (Arts Appreciation).
- Demonstrate an understanding of and create arguments supported by quantitative evidence and clearly communicate those arguments in a variety of formats (Quantitative Literacy).
- Recognize when there is a need for information and identify, locate, evaluate and responsibly use and share information relevant for the problem at hand.
- Explore ideas, issues, images and events comprehensively by analyzing and evaluating assumptions and arguments, constructing well-supported arguments and developing innovative plans or ideas to solve problems.
- Assess their own ethical values and, in the social context of problems, apply and evaluate ethical perspectives and concepts.
- Analyze the social construction of their own culture and other cultures and will communicate in a way that reflects sensitivity toward difference.
- Construct a speech with an organizational pattern, grammar, syntax, and reasoning that is appropriate for a given audience or purpose.
- Deliver highly developed presentations with a clear message by using purposeful delivery practices that reinforce the content.
- Use language and syntax effectively to communicate in a variety of written genres.
- Integrate genre, content, and evidence in their writing as appropriate for a particular audience and/or purpose.
- Make connections between academic learning and life experiences across disciplines and perspectives.

- Apply knowledge, skills and responsibilities to new settings and complex problems.
- Demonstrate the ability to work constructively as part of a team by contributing directly, facilitating others' contributions,

Academic Advising Connections site under Forms and Resources. The course descriptions found in this catalog are also coded for GCP, if applicable. Students have the responsibility to select their general education coursework, with the guidance of their academic advisor, within these guidelines.

The Gleich Honors College

Mission

To bring together a diverse group of remarkable students and enhance their regular coursework with integrative, highimpact honors experiences that take full advantage of the university's global network. Gleich Scholars will engage in a carefully designed program of co-curricular activities that provide them additional opportunities for creative exploration and civic engagement while reinforcing their sense of community.

Learning Objectives

- 1. Critically apply different research methodologies to both local and global contexts.
- 2. Design, present and assess projects and their budgets for meaningful community collaboration.
- Advocate for students' own academic goals through leveraging available resources and effective communication.
- 4. Collaborate across intercultural lines with openness, empathy and curiosity.

Application Process

All motivated students seeking additional educational opportunities are invited to apply. In several short essays, applicants will demonstrate their approach to problem-solving and their writing style and be asked to describe what they will contribute to the Gleich Honors community. An interview may also be required before the final decision is made. For incoming students, there is an early spring deadline for submitting the application form. Students may also apply after their first year and/ or as transfer students. For details on this admission process, please contact the Gleich Honors College director. See the Gleich Honors College webpage for updated details.

Requirements

Students in the Gleich Honors College must complete a certain number of requirements (some curricular, some projectbased, others related to service learning) before graduation. The requirements ensure that the learning objectives for the College are met while allowing for flexibility so that students can successfully integrate the honors experience with their other areas of study and co-curricular commitments.

Major

A major is a cohesive combination of courses through which a student gains a grounding in a particular discipline. The major designates a student's primary area of study.

Requirements for Majors

- Students must complete a major, whether in a department or an approved self-designed interdisciplinary major (SIM).
- Departments set the requirements for their majors including specific coursework, residency in the department, minimum grades, or international language credit.

 Majors may also require or optionally offer an additional formal focus (emphasis) or an informal focus (area of specialization, area of study, concentration, or track).

Emphasis

An emphasis is an additional specific subject area within a major, allowing students to further focus their study in a formal way that appears on their transcript.

Several Webster majors require students to select an area of emphasis, while other majors offer optional emphases.

Informal Focus

An area of specialization, area of study, concentration, or track is an informal focus that may be required or optional component of a major. The terminology is interchangeable and is used at the discretion of the department. An informal focus does not appear on the diploma or transcript.

Dual Majors and Dual Degrees

Students may complete the requirements of two majors or two degrees simultaneously. A dual major is two different majors within the same bachelor's degree pursued and earned simultaneously. A dual degree is two different bachelor's degrees pursued and earned simultaneously. The two majors or two degrees cannot be awarded separately or sequentially.

Requirements for Dual Majors and Dual Degrees

- Students must complete the requirements of both majors or both degrees.
- The same course may not satisfy the requirements for two different majors or degrees, except for waivers made for specific dual majors and dual degrees in the Business

Sequential Degree the student's major and may be from an interdisciplinary area Academic Polith Degeuofer 19usu (w.w.eosa 6 Marcs / Prs can / MC 10 ttps 4 nin 1 s 0 0 1 23 area of study, pursued after conferral of the student's first degree.

Requirements for Sequential Degrees

- To earn a sequential degree, students must complete:
 - · All remaining core requirements in the major
 - · The University's residency requirement of at least 30 credit hours
 - · Webster graduates seeking a sequential degree are required to complete a minimum of 30 additional credit hours in residence as part of the sequential dearee
 - Departmental residency requirements
- Students who have completed a baccalaureate degree from a regionally accredited institution will have satisfied all requirements of the GCP.
- Students are advised by the department or program in which the sequential degree is sought.

Admission

Webster graduates must apply for a sequential degree through the Academic Advising Center; graduates of other accredited institutions must apply through the Office of Admission. On admission, credits awarded toward the previous degree will be evaluated by the Office of the Registrar for acceptance toward the sequential degree and the new major.

Certificate

A certificate is a cohesive set of courses reflecting knowledge and/or skills in a narrowly defined discipline that can be awarded as a stand-alone credential. Certificate programs are designed for both first-time degree-seeking students and individuals who already possess a baccalaureate degree. The University's certificates can be viewed at https://www.webster.edu/catalog/ current/undergraduate-catalog/certificates/.

Requirements for Certificates

- Students must complete all specified coursework in residence at Webster University.
- Transfer credits may not be applied to a certificate.
- Students must earn at least a grade of C or better in courses applied to the certificate. Some departments may establish a higher cumulative grade requirement for specific certificate programs.
- Courses fulfilling the requirements of a certificate may also be used to satisfy the requirements of a degree program but may not be applied to another certificate.

Certificates are awarded in May, August and December.

Admission and Financial Aid

Admissions policies for certificate seeking students are the same as for baccalaureate degree seeking undergraduates. The general academic and financial policies of the University apply to students seeking certificates. However, scholarship awards are available only to baccalaureate degree-seeking students.

Minor

A minor is an optional secondary area of study that complements the student's major or explores another area of intellectual

Requirements for Minors

- Students must complete a minimum of 18 credit hours in specified coursework in residence at Webster University.
- Transfer credits may not be applied to a minor.
- Students must earn a grade of C- or better in courses applied to the minor. Some departments may establish a higher cumulative grade requirement for specific minors.

- Students may earn a maximum of two minors.
- Courses fulfilling the requirements for a minor may not be applied to the requirements for the student's major or another minor.

A minor cannot be earned as a stand-alone credential but is earned simultaneously with a bachelor's degree. A minor appears on the student's transcript.

Directed Study

A directed study is a one-on-one tutorial to complete an existing

in the Undergraduate Grading Policy section below. Students must also meet with their academic advisors to best understand options within their program of study. Students are encouraged to complete their courses, but dropping a course or seeking a withdrawal may be in the best interest of the student. For information on the tuition refund policies following drops and/or withdrawals, please see the Financial Information and Tuition, Fees and Refunds sections of this catalog.

Student Conduct

Students enrolling in an undergraduate program at Webster University assume the obligation of conducting themselves in a manner compatible with the University's function as an educational institution. Misconduct for which students are subject to discipline may be divided into the following categories:

- All forms of dishonesty, cheating, plagiarism, or knowingly furnishing false information to the University. (See Academic Honesty Policy in this catalog.)
- Obstruction or disruption of teaching, research, administration, disciplinary procedures, or other University activities or of other authorized activities on University premises.
- Classroom disruption. Behavior occurring within the academic arena, including but not limited to classroom disruption or obstruction of teaching, is within the jurisdiction of Academic Affairs. In cases of alleged campus and/or classroom disruption or obstruction, a faculty member and/or administrator may take immediate action to restore order and/or to prevent further disruption (e.g., removal of student[s] from class or other setting). Faculty members have original jurisdiction to address the immediacy of a situation as they deem appropriate. When necessary and appropriate, Public Safety and/or the local police may be contacted to assist with restoring peace and order. Faculty response is forwarded to the academic dean (or designee) for review and, if necessary, further action. Further action might include permanent removal from the course. Repeated offenses could lead to removal from the program and/or the University.
- Theft of or damage to property of the University.

Students who engage in any of the above misconducts may be subject to dismissal from the University on careful consideration by the Office of the Provost or designee. To the extent that penalties for any of these misconducts (e.g., theft or destruction of property) are prescribed by law, the University will consider appropriate action under such laws.

Students are subject to the Student Code of Conduct and Judicial Procedure described in the Student Handbook.

Academic Honesty Policy

The University is committed to high standards of academic conduct and integrity. Students will be held responsible for violations of academic honesty.

Definitions of Academic Dishonesty

Academic dishonesty includes the following and any other forms of academic dishonesty:

 Cheating—Using or attempting to use unauthorized sources, such as crib sheets, electronic sources, stolen exams, study aids in an academic assignment or assessment, or copying

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 - Fabrication—Falsifying, inventing, or misstating any data, information, or citation in an academic assignment, field experience, academic credentials, job application or placement file.
 - Plagiarism—Using the works (i.e., words, images, other materials) of another source as one's own words without proper citation in any academic assignment. Plagiarism includes submission (in whole or in part) of any work

completion of 30 credit hours of the last 36 credit hours prior to graduation.

Evaluation of Transfer Credit

The Office of the Registrar conducts the transfer credit evaluation. Transfer credit includes:

- College-level work completed at an accredited institution. All transfer work, with or without a degree (associate or previous bachelor's for sequential undergraduate students) is evaluated course-by-course. The University's articulation agreements assist students with transferring coursework on a program-by-program basis. The University accepts collegelevel work satisfactorily completed with a grade of C- or better. Courses completed with a grade less than C- are not applicable toward Global Citizenship Program requirements, generally are not applicable toward major requirements, and have severe transfer restrictions toward electives. For more information, see the Transfer Credit Grading Policy section below.
- Standardized tests conducted external to Webster. These include Excelsior College Examinations; CLEP; DANTES; GED College Level; and USAFI, as well as Advanced Placement and International Baccalaureates (for more information, see the Advanced Placement Credit section and International Baccalaureate section below). Academic departments approve discipline-specific exams, establish possible course equivalencies, determine acceptable test scores, and determine the amount and level of credit. Because these exams are used to assess prior college level learning and should be completed in the early stages of enrollment at the University, they are not approved for upperclass students.
- Extra-institutional credit. The University awards transfer credit for selected military and corporate training programs that have been reviewed by the American Council on Education (ACE). For information, see the Extra-Institutional Credit section below.

Transfer Credit Grading Policy

The University accepts as transfer credit college-level work completed with a grade of C- or better, subject to the maximum transferable credit hours.

If a student has more than the maximum transferable credit hours, the first courses accepted toward the Webster degree will be those with grades of A, B, C, or P. Only then will courses completed with a grade of D be considered for transfer. No grade of D will transfer if the student has the maximum allowable credits, or more, available with grades of C or above. Courses completed with a grade of less than C- are not applicable toward Global Citizenship Program requirements, generally are not applicable toward major requirements, and have severe transfer restrictions toward electives.

Individual departments reserve the right to limit the number of courses completed with a grade of D toward fulfilling the specific course requirements of the major.

Global Citizenship Program Transfer

Webster University requires all baccalaureate students to complete the Global Citizenship Program (GCP), the University's distinctive general education program. The University accepts coursework applicable to the GCP that is verified or documented on the sending institution's official transcript.

- Students who have completed an approved associate degree from a regionally accredited institution will have satisfied all lower-level requirements of the GCP, including the initial, integrative, lower-level seminar and the skills and knowledge areas. They will be required to complete the 3-credit-hour upper-level Global Keystone Seminar at Webster University.
- Students who have completed an approved general education program in Missouri (the 'CORE 42 general education program'), or the equivalent in other states where Webster University holds articulation agreements (IGETC in California), will have satisfied all lower-level requirements of the GCP, including the initial, lower-level seminar and the skills and knowledge areas. They will be required to complete the 3-credit-hour upper-level Global Keystone Seminar at Webster University.
- Students who have not completed an approved associate degree will have their previous college-level coursework evaluated on a course-by-course basis for equivalency with the GCP.
- Students seeking a sequential degree who have completed a baccalaureate degree from a regionally accredited institution will have satisfied all requirements of the GCP.

Transfer of Associate Degrees

The University always attempts to provide full transfer credit for all coursework successfully completed as part of an associate degree awarded by a regionally accredited institution. When part of a completed associate degree, transfer credit may include pass/fail courses, advanced placement, credit by examination, dual credit, and experiential learning credits. The integrity of the associate degree will not be invalidated by these components, and transfer credit will be provided according to existing academic policies. Transfer students must meet the University's minimum residency and graduation requirements.

Associate of Arts (AA)

The associate of arts (AA) degree is designed as a transfer degree into a four-year baccalaureate program.

Students with an AA from a regionally accredited institution will have satisfied all lower-level requirements of the Global Citizenship Program, including the initial, integrative, lowerlevel seminar and the skills and knowledge areas. They will be required to complete the 3-credit-hour upper-level Global Keystone Seminar at Webster University.

Associate of Arts in Teaching (AAT)

The associate of arts in teaching (AAT) degree is designed to prepare students who seek to be school teachers to transfer into a four-year baccalaureate program in teacher education.

Students with an AAT from a community college in the State of Missouri, or from another regionally accredited institution, will receive full transfer credit of their AAT toward the completion of a bachelor of arts in education. Students will have also satisfied all lower-level requirements of the Global Citizenship Program, -1 0 408.84399414 Tm [(Citizenship Program] TJI tra3T>> BDC BT /F1 8 Tf 1CID 4

Associate of Fine Arts (AFA)

The associate of fine arts (AFA) degree is designed to prepare students to complete a four-year bachelor of fine arts (BFA) or bachelor of music (BM) degree.

Students with an AFA from a regionally accredited community college will receive full transfer credit of their AFA toward the completion of a BFA or BM. Students will have also satisfied all lower-level requirements of the Global Citizenship Program, including the initial, integrative, lower-level seminar and the skills as knowledge areas as accommodated for the BFA or BM. They will be required to complete the 3-credit-hour Global Keystone Seminar at Webster University.

Students with an AFA who choose to pursue a program other than a BFA or BM will have their coursework evaluated and applied to their chosen baccalaureate degree and the full Global Citizenship Program on a course-by-course basis. Students will have satisfied the initial, integrative, lower-level seminar. They will be required to complete the 3-credit-hour upper-level Global Keystone Seminar at Webster University.

Associate of Applied Science (AAS)

The associate of applied science (AAS) degree is designed as a terminal technical or vocational degree for students.

An AAS does not have a comprehensive general education component. Students with an AAS from a regionally accredited institution will have their coursework evaluated on a course-bycourse basis for equivalence with the Global Citizenship Program. Students will have satisfied the initial, integrative, lower-level seminar. They will be required to complete the 3-credit-hour upper-level Global Keystone Seminar at Webster University.

Associate Degree Registered Nurses

A registered nurse (RN) may hold an associate of science in nursing (ASN), an associate degree in nursing (ADN), an associate of applied science (AAS),or may have completed a nursing diploma program and have a current unencumbered U.S. registered nurse license or be eligible for licensure as an RN and have an NCLEX exam scheduled within 3 months of beginning the program. Webster University may accept up to 90 lower-division credit hours for RN students seeking a bachelor of science in nursing (BSN). This may include credit hours advanced by the community college for licensed practical nurse (LPN) advanced placement. Refer to the Nursing department for more information.

RNs who choose to pursue a program other than the BSN, and who have completed an accredited nursing program, may receive up to 30 transfer credit hours for each year of their diploma program. These students must apply for acceptance to a major other than nursing, including the self-design interdisciplinary major (SIM).

Transfer of Other Associate Degrees

The University provides full transfer credit for other specialized associate degrees (associate of science, associate of general studies, etc.) successfully completed at a regionally accredited institution. If completion of a required general education program is documented on the official transcript or if the University has reviewed the curriculum and deemed it acceptable, the student will have satisfied all requirements of the Global Citizenship Program, including the initial, integrative, lower-level seminar requirement and skills and knowledge areas. They will be required to complete the 3-credit-hour upper-level Global Keystone Seminar at Webster University. Questions about whether a degree is approved for meeting GCP requirements should be directed to the Office of Admissions or the Registrar's Office.

Extra-Institutional Credit

Webster University maintains articulation agreements and policies for awarding undergraduate credit hours for selected categories of extra-institutional learning, including:

 U.S. military training or credits based on the recommendations of the American Council on Education (ACE). Students are encouraged to usiona1s1xgnta Servce.

Academic Dismissal

Students will be dismissed from Webster University if they are:

- Degree seeking students on probation whose semester GPA falls below a 2.0.
- Conditionally admitted students whose first semester Webster University GPA falls below a 2.0.
- · Non-degree-seeking students whose semester GPA falls
- below a 2.0.

Degree seeking students are eligible to appeal for reinstatement or readmission. Non-degree-seeking students are not eligible to appeal for reinstatement or readmission.

Students will be notified in writing of their academic dismissal.

Dismissal Appeal Process and Reinstatement

Dismissed degree-seeking students are notified in writing and may appeal their dismissal and reqt8mlu q /F1 8 01