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General Admission Information

The University considers applications for admission on a rolling basis. The Admission Committee reviews applications as soon as all supporting documents have been received. Applicants are encouraged to apply at the beginning of the term or semester prior to which they wish to enroll. While the Office of Admission makes every attempt to accommodate students who apply at any time, applications completed less than one week prior to the beginning of a term or semester may not be reviewed before courses begin.

The application for admission to the St. Louis campus also serves as the merit scholarship application. February 1st is the priority deadline to complete the application for fall semester applicants who wish to maximize their consideration for scholarship, financial aid, and housing. Applications submitted for the fall semester after the February 1st priority date will be considered for scholarship, financial aid, and housing spaces on an "as available" basis.

Students should apply to only one Webster University campus. Applicants may contact the Office of Admission at their original campus to request a change in the Webster campus location of an existing application.

First-Year Admission

To be considered for first-year admission, applicants should submit the following:

- A completed online application for undergraduate admission. Students may submit the University's institutional application or The Common Application. Equal consideration is given to both during the admission review.
- A high school transcript showing grades from all high school attended or from a home school program. A GED/HISET certificate may be provided in lieu of the high school transcript. All transcripts issued in a language other than English must be accompanied by a certified English translation.
- Transcripts from all college-level credit courses obtained while in high school.
- Webster University is a test-optional university. At the time of application, students may decide whether they wish for test scores (ACT or SAT) to be considered for admission. For students submitting test scores as part of their application file, Webster will accept self-reported test scores. Freshman applicants can list test scores on their Common Application, and these test scores will meet the requirement for admission. All freshman admitted with test scores and who ultimately enroll at Webster must submit official test scores prior to the start of their first term. Scores listed on an official high school transcript are considered official.

Furthermore, the Office of Admission, when it deems necessary, reserves the right to request the following additional documents when considering a student for admission:

- Letter of recommendation.
- A personal statement/essay.
- A resume or summary of current activities if the student is not enrolled in classes full-time.

Applicants should submit official transcripts from all institutions attended to the Office of Admission at transcripts@webster.edu or the following address:

Office of Admission, Webster University, 470 E. Lockwood Ave., St. Louis, MO 63119

Phone: 314-246-7800 or 1-800-753-6765
Fax: 314-246-7116
Email: admit@webster.edu

Applicants from outside of the United States may be sent to the transcripts@webster.edu or the following mailing address.

Webster University
470 East Lockwood Avenue
Webster Groves, MO 63119 U.S.A.
Attn: Office of Admissions

Applicants applying to one of the University's worldwide campuses should make direct contact with the respective Admission office at the campus in which they are interested. Campus addresses, phone and fax numbers are available at www.webster.edu/locations.

To be considered official, transcripts must be received by Webster University directly from the issuing institution. If the student is to deliver transcripts, they must be in sealed, unopened envelopes and certified with the official seal of the issuing institution.

Some academic programs have additional admission requirements, such as an audition or portfolio review for programs in the Leigh Gerdine College of Fine Arts. These requirements are outlined in their respective academic section of the catalog. After the application is completed, the University Admission Committee will render an academic admission decision. Upon submission or completion of the portfolio or audition, the respective department's admission committee will render a programmatic decision.

Home schooled applicants are welcomed and should submit a high school transcript or an official copy of the appropriate state high school equivalence test.

Early Enrollment: Students wishing to take courses prior to high school graduation should apply as a Non-Degree applicant. These students are evaluated individually, based on their high school academic record, and the course(s) they desire to take at the University.

Additional Documentation

- International applicants who will require a student visa or resident permit must submit a photocopy of the biographical page from their passport.
- Applicants whose native language is not English must

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- Academic electives: 3 units

The Admission Committee reviews each application individually to evaluate demonstrated academic ability. During this review the University looks for evidence of potential academic success at Webster. Particular emphasis is given to the applicant's grades in academic courses, achievement on standardized tests (if applicable), and class rank, when available.

Applicants most likely to be admitted will have a cumulative grade point average of a 3.0 on a 4.0 scale, a minimum ACT composite score of 21 or a combined SAT score of 1050 (if applicable), and a class rank in the top 50 percent of their high school class, if reported.

Within the first term of enrollment at Webster, each applicant to the freshman class is required to submit a final high school transcript and/or external examination certifying the date of graduation within the first term of enrollment at Webster. Students who fail to do so will not be permitted to register for subsequent terms.

Adult/Transfer Admission

Each adult freshman applicant and each transfer applicant who has previously attended a college/university or other post-secondary institution must submit:

- A completed online application for undergraduate admission. Students may submit the University's institutional application (available at https://webster.edu/apply), The Common Application or the Coalition application.
- A high school transcript listing date of graduation or GED/HISET scores if the applicant has successfully completed

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must be provided to you prior to signing an enrollment agreement. California Education Code (CEC) §94811 defines an ability-to-benefit (ATB) student as a student who does not have a certificate of graduation from a school providing secondary education, or a recognized equivalent of that certificate. Webster University does not serve this category of student.

International Student Admission

Webster University welcomes applications for admission from students from all countries. General information about degree seeking study at Webster University's international campuses may be found on the website by clicking on the Worldwide Campuses tab and scrolling to the International Campuses.

Application Requirements

- A completed online application for undergraduate admission. Students may submit the University's institutional application or The Common Application. Equal consideration is given to both during the admission review.

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for each dual admission partnership can be found on the Office of Admission website: www.webster.edu/dualadmission.

Undergraduate Degree Completion Admission

Applicants to Webster's upper-division degree completion programs must follow application procedures listed under Adult/Transfer Application and must have successfully completed an associate degree or at least 64 credit hours (or 56 credit hours in the state of California) of college-level work prior to beginning studies at the University.

Online Programs

Webster University offers undergraduate degree programs in an online format. For a complete listing of available programs, please visit the Online Learning Center's website: www.webster.edu/online/index.

Students interested in pursuing a degree in an online format must abide by the same admission requirements mentioned above, depending on their incoming status (whether first-year, adult, or transfer). Additionally, because many of the undergraduate degree options offered online are degree completion programs, they are subject to the additional degree completion admission requirements mentioned above.

Online students are encouraged to submit an application for admission at the beginning of the term or semester prior to which they wish to enroll.

Conditional Admission

The University may choose to admit a student whose academic credentials fall below stated requirements on a conditional basis. Students who are accepted on a conditional basis may be required to take specific courses during their first semester at the University and consult with representatives of the University's Academic Resource Center. Conditionally admitted students must successfully complete their first semester with a Webster University grade point average of at least 2.0 or above to remain at the University. Please see Academic Progress in the Academic Policies and Information section of this catalog for information on dismissal, reinstatement and readmission.

Provisional Admission

An accepted student whose application file is incomplete due to an outstanding final transcript or other required document is classified as a provisional admit. This status applies to all students still enrolled in coursework, those who need to submit external examination results, or those students who submit uncertified translations of transcripts. Students admitted on a provisional basis must submit all required documents before any federal financial aid may be disbursed and before they may register for a subsequent semester.

Full Admission

An accepted student whose formal application file contains all official and final transcripts and, if needed, literal and certified translations of applicable documents is classified as a full accept.

General Application Information

Admission to Desired Major

The Admissions Committee at Webster University reviews each applicant's background for two areas of competence. The initial review focuses on the student's overall academic performance in all coursework attempted prior to application at Webster. The second review concentrates on the student's previous preparation and ability in the intended major area(s). The decision regarding admission to the University will be based on both areas of review.

However, admission to the University does not guarantee acceptance as a declared major in any specific program. Students normally request formal acceptance into the desired major after a period of satisfactory academic progress at Webster. Requirements for acceptance as a major vary and are set by individual departments and programs.

Certificate Program Application
Students who wish to pursue a Certificate program at Webster must apply and be accepted as a degree-seeking student.

Deferred Admission
An accepted student may request a deferral of their acceptance for up to one academic year by making a written request to the Admission Office. Students who defer admission must submit official transcripts of any academic work completed after acceptance and prior to enrollment at Webster.

Readmission/Break in Enrollment (Leave of Absence)
Degree-seeking students whose enrollment has been interrupted for one calendar year or longer must apply for readmission prior to resuming studies at the University. Readmitted students follow the academic policies and degree requirements of the catalog in effect at the term of their re-enrollment. Readmission is normally requested through the Office of Academic Advising.

Students requesting readmission must submit official transcripts of all academic work completed since prior enrollment at Webster. Students must pay any outstanding balance in the Business Office before the student is permitted to enroll. Students who voluntarily leave the University while on academic probation will be readmitted on probation. See Academic Progress under the Academic Policies and Information section of this catalog.

Non-Academic Issues and Admission
Webster University reserves the right to deny admission based on non-academic reasons when it is believed to be in the best interest of the University. A disciplinary violation or criminal conviction may affect admission, enrollment, or course of study, whether occurring prior to the time of application, while the application is under review, or after the admission decision has been made.

Failure by the applicant to fully disclose this information on the application can result in revocation of the admission offer, dis-enrollment after matriculation, or other disciplinary action. If a student's application misrepresents any information, for any reason, admission or enrollment may be revoked.

Notification of Decision on Admission
The University's admission decision is communicated by email and letter. Students who are admitted will receive information regarding enrollment confirmation and registration information.

English Language Proficiency

The following methods have been approved for proving English Proficiency for international student applicants:

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1. The English proficiency test requirements is waived for TOEFL exempted countries: Antigua and Barburda, Australia, Bahamas, Barbados, Belize, Botswana, Canada (except Quebec), Fiji, Gambia, Ghana, Grenada, Guyana, Ireland, Jamaica, Kenya, Liberia, Malta, Marshall Islands, Mauritius, Micronesia, New Zealand, Nigeria, Saint Kitts and Nevis, Saint Lucia, Saint Vincent and Grenadines, Sierra Leone, Singapore, Solomon Islands, South Africa, St. Helena, Tanzania, Trinidad and Tobago, Uganda, United Kingdom, Zambia, Zimbabwe.
2. Completion of at least one year academic of college-level coursework for undergraduate students at a regionally accredited U.S. institution of higher learning within the last three years. It must be academic coursework that is completed; ESL coursework does not qualify.
3. Completion of at least one semester of graduate-level courses with grades of B or higher at a regionally accredited U.S. institution of higher learning within the last three years Coursework must be academic; ESL coursework does not qualify.
4. If a student has completed three or more years of study in an English-medium high school or university-level academic program in a country other than ones listed above, he/she may request a waiver.
5. Successful completion of the ELS Language Center's for Academic Purposes or ELS Language Center Level 112 (must have valid ELS 112 Certificate of Completion).
6. Successful completion of the University of Central Florida's Center for Multilingual Multicultural Studies (CMMS) Intensive English Program (must have valid completion certificate).
7. Successfully meeting the requirements for one of the following tests within the last two years:

- TOEFL: iBT: 80
- TOEFL: pBT: 550
- IELTS: Academic: 6.0
- Duolingo: 110
- Pearson: 53
- Cambridge Academic English: 169
- Password: 6.0
- GTEC: 1201
- iTEP: 3.7
- SAT's English-based Reading and Writing Score: 450
- ACT composite score: 23

Appropriate grades on English language subjects of the International Baccalaureate (IB), General Certificate of Education (GCE) Advanced Levels, or West African Exam Certificate (WAEC) English Language Exams completed within the last two years can be considered in lieu of the proficiency exams.

Webster University holds the rights to request English Proficiency test scores for any applicant upon application review.

Students who cannot document current evidence of English proficiency should contact the campus to which they are applying for on-site testing. In such cases, testing must be completed before the admission decision will be made. Webster University will refer for testing any applicant for admission about whose English language proficiency an admissions officer has concerns. All English as a Second Language (ESL) recommendations and requirements are a condition of the applicant's admission, enrollment and/or continued enrollment at the University.

Use these correct institutional codes for Webster University when requesting an official TOEFL score report:

- St. Louis campus: 6933
- Accra campus: 5517
- Cha-Am campus: 7954
- Geneva campus: 0546
- Leiden campus: 0548
- Vienna campus: 0547

Use these institutional codes for Webster University when requesting an official ACT score report:

- St. Louis campus: 2388
- Cha-Am campus: 5361
- Geneva campus: 5154
- Leiden campus: 5175
- Vienna campus: 5466

ESL Contingent Admission

Some applicants are acceptable to the University but have additional English language proficiency needs that the University believes can be met by taking English as a Second Language (ESL) courses through Webster University or another educational institution with which the University has an articulation agreement. These students will be accepted on a conditional basis that acknowledges their need to satisfactorily complete further work in English. Students admitted with an ESL conditional status must meet the University's English language proficiency requirements as noted above before their conditional admission status can be waived.

English Language Placement Testing

Students admitted to the University on an ESL-contingent basis must complete the University's on-campus English language testing prior to registration for classes. The results of this evaluation will enable the academic advisor to place the student in appropriate coursework. Options include intermediate and/or advanced English as a Second Language (ESL) courses only, ESL courses in combination with academic courses, or academic courses only. Webster University will refer for testing any student about whose English language proficiency an academic department, an individual faculty member, or an academic advisor has concerns. The ESL recommendations will become part of the student's graduation requirements.

For any other questions regarding English proficiency requirements, please contact the Office of Admission at the campus in which you are applying. Additional information on Webster University's ESL program can be found at https://webster.edu/humanities-social-sciences/glcs/english-second-language.php.

Non-Degree Status Approval

Students who do not plan to seek a degree from Webster may request approval to take undergraduate courses at the University as a non-degree student. The non-degree application is available from the Office of Admission or the campus the student is interested in attending. Non-degree seeking students are prohibited by federal regulations from receiving federal financial aid. Non-degree application requirements include:

- Non-degree application (available at https://webster.edu/apply).

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options. Refer to the various campus websites for additional information.