Graduate Catalog Addendum/Errata

Below are listed additions and corrections to the 2023-2024 Graduate Studies Catalog since its publication on 01 June 2023. All corrections listed below have been made in the main online catalog sections to which they apply and will appear in the print version of those individual pages. They do not appear, however, in the PDF version of the full catalog.

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Georgia

Campuses at Fort Gordon, Fort Stewart and Hunter Army Airfield are authorized by Georgia's Nonpublic Postsecondary Education Commission.

The student tuition refund rates apply when a student drops or withdraws from a course in accordance with University enrollment policies and the refund has been approved.

In accordance with the requirements set forth by Georgia's Nonpublic Postsecondary Education Commission (GNPEC), any monies paid by a Georgia resident to a Webster University representative will be refunded to the student if he/she requests the same within three (3) business days of signing an enrollment contract with the university. If no enrollment contract is signed, and if requested by the student, any monies paid will be refunded to the student if he/she requests the same within three (3) business days after making a payment. Webster University's Grievance Policy & Procedures are available online at https://www.webster.edu/student-handbook/grievance.html. Students have the right of appeal of the final institutional decision to Georgia's Nonpublic Postsecondary Education Commission at:

Non-Public Postsecondary Education Commission
2082 East Exchange Place Suite 220
Tucker, Georgia 30084-5305
Phone: 770-414-3300
Fax: 770-414-3309
Office hours: 8:30-4:30 (Monday to Friday)
https://gnpec.georgia.gov/

Campus Locations and Offerings - United States Campuses - Oklahoma - Webster University Fort Sill

The **Programs Offered** at Webster University Fort Sill should read:

Programs offered:

- **Cybersecurity Operations (MS)**
- **Cybersecurity - Threat Detection (Certificate)**
- **Government Contracting (Certificate)**
- Human Resources Management (MA)
- Information Technology Management (MA)
- Management and Leadership (MA)
- Master of Business Administration (MBA)
- **Project Management (Certificate)**

Master of Health Administration (MHA)

The **Competencies** should read:

People Dimension

1, Community Orientation: The ability to identify organizational priorities that align with the needs and values of the community.

2. Communication: The ability to effectively convey and receive information from others, including the essential components of active listening and clarity in writing and speaking.

3 Organizational Behavior: The ability to understand the way in which actions can impact and influence individuals and groups of individuals within organizations.

4. Human Resources: The ability to identify human resource management contemporary best practices, human resource

related legal and regulatory requirements, and techniques for optimizing the performance of the workforce.

Management Dimension

5. Leading and Managing: The ability to identify appropriate methods for effectively influencing individuals and/or groups within an organization to take positive action toward supporting or achieving intended outcomes.

6. Finance: The ability to understand and explain financial and accounting information, determine the impact of varying reimbursement methods on revenue, identify strategies to improve the revenue cycle, and prepare and analyze budgets.

7. Marketing: The ability to understand the process by which organizations conceive, price, promote and distribute goods and services to create exchanges that satisfy individual and organizational objectives.

8. Information Technology: The ability to understand the role and function of administrative and clinical information technology in healthcare delivery.

9. Quantitative Analysis: The ability to analyze and interpret quantitative information as a means of understanding and measuring organizational performance.

10. Legal Principles: The ability to recognize common areas of legal risk.

Strategy Dimension

11. Strategic Planning: The ability to develop strategies that have the potential to improve the long-term success and viability of the organization.

12. Quality and Performance Improvement: The ability to effectively apply process improvement techniques.

13. Health Policy: The ability to understand the impact of select health policies on the delivery of healthcare services.

Master of Health Administration (MHA)

The **Program Curriculum**

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Master of Health Administration (MHA)

The **Competencies** should read:

Competencies

The Webster University Master of Health Administration program focuses on those competencies most aligned with the skills, knowledge, and abilities commonly required for health administration positions in provider-based health care organizations. The Program's competency model is comprised of three dimensions (People, Management & Strategy) and includes 13 competencies. **With each competency, we have identified the competency target level (1=beginning level of competency, 2=basic, and 3=professional).**

People Dimension

1, Community Orientation: The ability to identify organizational priorities that align with the needs and values of the community. **(target level 2)**

2. Communication: The ability to effectively convey and receive information from others, including the essential components of active listening and clarity in writing and speaking. **(target level 3)**

3 Organizational Behavior: The ability to understand the way in which actions can impact and influence individuals and groups of individuals within organizations. **(target level 3)**

4. Human Resources: The ability to identify human resource management contemporary best practices, human resource related legal and regulatory requirements, and techniques for optimizing the performance of the workforce. **(target level 2)**

Management Dimension

5. Leading and Managing: The ability to identify appropriate methods for effectively influencing individuals and/or groups within an organization to take positive action toward supporting or achieving intended outcomes. **(target level 3)**

6. Finance: The ability to understand and explain financial and accounting information, determine the impact of varying reimbursement methods on revenue, identify strategies to improve the revenue cycle, and prepare and analyze budgets.**(target level 1)**

7. Marketing: The ability to understand the process by which organizations conceive, price, promote and distribute goods and services to create exchanges that satisfy individual and organizational objectives. **(target level 1)**

8. Information Technology: The ability to understand the role and function of administrative and clinical information technology in healthcare delivery. **(target level 1)**

9. Quantitative Analysis: The ability to analyze and interpret quantitative information as a means of understanding and measuring organizational performance. **(target level 1)**

10. Legal Principles: The ability to recognize common areas of legal risk. **(target level 2)**

Strategy Dimension

11. Strategic Planning: The ability to develop strategies that have the potential to improve the long-term success and viability of the organization. **(target level 3)**

12. Quality and Performance Improvement: The ability to effectively apply process improvement techniques. **(target level 2)**

13. Health Policy: The ability to understand the impact of select health policies on the delivery of healthcare services. **(target level 2)**

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Campus Locations and Offerings - United States Campuses - Florida - Webster University Orlando

Information for **Webster University Orlando** should read:

Webster University Orlando*
501 W. Church Street
Suite 400
Orlando, FL 32805
Ph: (407) 563-4770
Fax: (407) 422-7834
orlando@webster.edu

Programs offered:

- Counseling^^ (MA)
- Criminal Justice (MS)
- Cybersecurity - Threat Detection (Certificate)
- Educational Leadership^^ (EdS)
- Finance (MS)
- Government Contracting (Certificate)
- Human Resources Management (MA)

Graduate Catalog

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Admission to teacher certification is a significant milestone in a candidate's academic career. This means that a candidate is formally accepted in the initial teacher certification program and on track to meet the requirements of both the Missouri Department of Elementary and Secondary Education (DESE) and Webster University.

Candidates must meet the following requirements:

- Completion 15 hours of graduate credit, including CMAT 5000 and 5001, with grades of B or better.
- Successful completion of Passport Tasks 1-5.
- Minimum professional GPA of 3.0 and Content GPA (if applicable) of 3.0. This must be maintained throughout the program.

After 15 hours of graduate credit, candidates will be restricted from registering in further coursework **until admitted to teacher certification status.**

Candidates must be admitted to teacher certification in order to take specified EDUC or CMAT methods courses.

Master of Arts in Teaching (MAT) with an Emphasis in Middle School Education

The **Advancement to Candidacy** section has become **Admission to Teacher Certification** and should read:

Admission to Teacher Certification

Admission to teacher certification is a significant milestone in a candidate's academic career. This means that a candidate is formally accepted in the initial teacher certification program and on track to meet the requirements of both the Missouri Department of Elementary and Secondary Education (DESE) and Webster University.

Candidates must meet the following requirements:

- Completion 15 hours of graduate credit, including CMAT 5000 and 5001, with grades of B or better.
- Successful completion of Passport Tasks 1-5.
- Minimum professional GPA of 3.0 and Content GPA (if applicable) of 3.0. This must be maintained throughout the program.

After 15 hours of graduate credit, candidates will be restricted from registering in further coursework **until admitted to teacher certification status.**

Candidates must be admitted to teacher certification in order to take specified EDUC or CMAT methods courses.

Master of Arts in Teaching (MAT) with an Emphasis in Secondary School Education

The **Advancement to Candidacy** section has become **Admission to Teacher Certification** and should read:

Admission to Teacher Certification

Admission to teacher certification is a significant milestone in a candidate's academic career. This means that a candidate is formally accepted in the initial teacher certification program and on track to meet the requirements of both the Missouri Department of Elementary and Secondary Education (DESE) and Webster University.

Candidates must meet the following requirements:

- Completion 15 hours of graduate credit, including CMAT 5000 and 5001, with grades of B or better.
- Successful completion of Passport Tasks 1-5.
- Minimum professional GPA of 3.0 and Content GPA (if applicable) of 3.0. This must be maintained throughout the program.

After 15 hours of graduate credit, candidates will be restricted from registering in further coursework **until admitted to teacher certification status.**

Candidates must be admitted to teacher certification in order to take specified EDUC or CMAT methods courses.

Master of Arts in Teaching (MAT) with an Emphasis in Special Education

The **Advancement to Candidacy** section has become **Admission to Teacher Certification** and should read:

Admission to Teacher Certification

Admission to teacher certification is a significant milestone in a candidate's academic career. This means that a candidate is formally accepted in the initial teacher certification program and on track to meet the requirements of both the Missouri Department of Elementary and Secondary Education (DESE) and Webster University.

Candidates must meet the following requirements:

- Completion 15 hours of graduate credit, including CMAT 5000 and 5001, with grades of B or better.
- Successful completion of Passport Tasks 1-5.
- Minimum professional GPA of 3.0 and Content GPA (if applicable) of 3.0. This must be maintained throughout the program.

After 15 hours of graduate credit, candidates will be restricted from registering in further coursework **until admitted to teacher certification status.**

Candidates must be admitted to teacher certification in order to take specified EDUC or CMAT methods courses.

Reading (MA)

The **Advancement to Candidacy** section has been removed from the Reading (MA) degree page.

Special Education (MA)

The **Advancement to Candidacy** section has been removed from the Special Education (MA) degree page.

STEM Education (MA)

The **Advancement to Candidacy** section has been removed from the STEM Education (MA) degree page.

15 September 2023

Organizational Development and Change (MA)

The Organizational Development and Change (MA) **modality statement** should read:

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This program is offered by the George Herbert Walker School of Business & Technology. **It is available online and at the St. Louis main campus.**

Public Relations (MA)

The Public Relations (MA) **modality statement** should read:

This program is offered by the School of Communications. **It is available online but it is not available at the St. Louis main campus.**

22 September 2023

Academic Policies - Academic Probation and Dismissal

The **heading** under Academic Policies - Academic Probation and Dismissal should read:

Academic Probation and Dismissal

All graduate programs, except MSN, MA in Counseling and **MS in Biomedical Sciences**

Academic Policies - Academic Probation and Dismissal for Master of Science in Biomedical Sciences

The new section should read:

Academic Probation and Dismissal for Master of Science in Biomedical Sciences

- **Academic Probation – Students who receive one C grade are on probation. Students must earn a minimum cumulative GPA of 3.0 during the course of study and are permitted only one course grade of C**
- **Academic Dismissal – Students who receive two C grades, an F, a ZF, a WF or an NC are dismissed. Students can also be dismissed from the program for violations of United States criminal codes. Any conduct that is detrimental to the school and/or other students will result in the termination of educational benefits from the Veterans' Administration. There is a zero-tolerance policy on breeches of academic integrity, such as cheating, plagiarism, etc.**

Once a student graduates, no further grade changes are allowed on the enrollment record.

06 October 2023

Accreditation - State Licensure - South Carolina

The **South Carolina State Licensure information** should read:

South Carolina

Campuses at Columbia and Myrtle Beach are licensed by the South Carolina Commission on Higher Education.

SC Commission on Higher Education
1122 Lady Street, Suite 300
Columbia, SC 29201
Phone: 803-737-2260

Licensure is not an endorsement or guarantee of quality. If students at the Columbia and Myrtle Beach Metropolitan Campuses have complaints about a classroom situation, they should first attempt to resolve the situation with the instructor. If resolution cannot be made with the instructor, or if the complaint is about a general school policy over which the instructor has

no jurisdiction, then they may contact the school director for mediation. If the complaint cannot be resolved at the school level through its complaint procedure, students may file a complaint with the South Carolina Commission on Higher Education. **The complaint form is available here. https://sc.edu/about/system_and_campuses/sumter/internal/documents/complaint_form.pdf**

Institutions that offer programs and courses on federal military installations are exempt from CHE approval; the campuses at Fort Jackson and Shaw Air Force Base operate through Memoranda of Understanding (MOU) with their respective base authorities.

13 October 2023

Academic Policies - Academic Honesty Policy - Definitions of Academic Dishonesty

The **Definitions of Academic Dishonesty** under Academic Honesty Policy should read:

Definitions of Academic Dishonesty
Academic dishonesty includes the following and any other forms of academic dishonesty:

- **Cheating—Using or attempting to use unauthorized sources, such as crib sheets, electronic sources, stolen exams, study aids in an academic assignment or assessment, or copying or colluding with a fellow student in an effort to improve one's grade.**
- Fabrication—Falsifying, inventing, or misstating any data, information, or citation in an academic assignment, field experience, academic credentials, job application or placement file.
- **Plagiarism—Using the works (i.e., words, images, other materials) of another source as one's own words without proper citation in any academic assignment. Plagiarism includes submission (in whole or in part) of any work acquired from a third-party such as (but not limited to) a website or an internet paper clearinghouse. Self-plagiarism -- duplication or resubmitting one's own work (in whole or largely unchanged) without acknowledgment or instruction permission in multiple assignments or courses -- is also considered a form of plagiarism..**
- Facilitating Academic Dishonesty—Assisting or attempting to assist any person to commit any act of academic misconduct, such as allowing someone to copy a paper or test answers.

19 October 2023

Campus Locations and Offerings - International Campuses - Uzbekistan - Webster University Tashkent

The **Programs Offered** at Webster University Tashkent should read:

Tashkent
Webster University Tashkent
13 Navoi Avenue
Tashkent 100011
Uzbekistan
Ph: +998 71 241 3300

Programs offered:

- Creativity and Innovation (Certificate)
- Education and Innovation (MA)
- International Teaching (Certificate)

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- Master of Business Administration (MBA)
- **Master of Health Administration (MHA)**
- Teaching English to Speakers of Other Languages with an emphasis in International Education (MA) with Teaching English as a Foreign Language (Certificate)

21 November 2023

Academic Policies - Credit by Examination/Prior Learning

The **Credit by Examination/Prior Learning** paragraph should read:

Credit by Examination and Prior Learning Assessments are currently offered at the undergraduate degree level. The **College of Humanities and Social Sciences** and the School of Education has limited credit by examination opportunities at the graduate level.

Accreditation - State Licensure - Georgia

The **first paragraph** of the Georgia state licensure should read:

Georgia

Campuses at **Fort Eisenhower**, Fort Stewart and Hunter Army Airfield are authorized by Georgia's Nonpublic Postsecondary Education Commission.

Campus Locations and Offerings - International Campuses - Ghana - Webster University Ghana

The **Campus Information of Webster University Ghana** should read:

Ghana
Accra
Plot #445B Luanda Close
East Legon, Accra, Ghana
Ph: +233-30-250-7393
 ghana@webster.edu

Programs offered:

- Human Resources Management (MA)
- International Relations (MA)
- Master of Business Administration (MBA)

This location is no longer accepting new student applications.

Campus Locations and Offerings - United States Campuses - Georgia - Webster University Fort Gordon

The **Webster University Fort Gordon** name should read:

Georgia
Webster University **Fort Eisenhower^**
271 Heritage Park Lane
Building 35200
Fort Eisenhower, GA 30905
Ph: (706) 798-3955
forteisenhower@webster.edu

The **Programs Offered** at Webster University Fort Eisenhower should read:

Programs offered:

- **Cybersecurity - Information Assurance (Certificate)**

- **Cybersecurity - Threat Detection (Certificate)**
- Cybersecurity Operations (MS)
- Business and Organizational Security Management (MA)
- Human Resources Management (MA)
- Information Technology Management (MA)
- Management and Leadership (MA)
- Master of Business Administration (MBA)

Campus Locations and Offerings - United States Campuses - Maryland - Webster University Joint Bases Andrews

The **Programs Offered** at Webster University Joint Bases Andrews should read:

Programs offered:

- **Cybersecurity Operations (MS)**
- Government Contracting (Certificate)
- International Relations (MA)
- Master of Business Administration (MBA)
- **National Security Studies (MA)**
- Procurement and Acquisitions Management (MA)

Campus Locations and Offerings - Online Programs

The **School of Education Graduate Certificates** should read:

Graduate Certificates

- Applied Behavior Analysis (AGC)
- Creativity and Innovation
- **Dyslexia**
- Online Teaching and Learning
- Race and Racism in Education and Psychology
- Sustainability and Social Equity Studies
- **Workplace Learning and Instruction**

Dyslexia (Certificate)

The **modality statement** should read:

This program is offered by the School of Education and is **available online (asynchronous)** and at the St. Louis main campus.

Workplace Learning and Instruction (Certificate)

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22 December 2023

Key Dates from the Academic Calendar

The language **For programs in: College of Humanities and Social Sciences MA, MS, College of Science and Health DNAP, MA, MS, School of Communications MA, MS and Walker School of Business & Technology MA, MBA, MHA, MPA, MS** should read:

For programs in:
College of Humanities and Social Sciences MA MS
College of Science and Health DNAP, MA, MS
School of Communications MA, MS
Walker School of Business & Technology MA, MBA, MHA, MPA, MS

Summer 2023

- May 29 - July 28
- Aug. 5: Summer Graduation Date

Fall 2023

- Aug. 14: Fall 1 classes start
- **Aug. 21: Fall 1 Late Start classes start**
- Oct. 14: Fall 1 classes end
- Oct. 14: Fall 1 Graduation Date
- Oct. 16: Fall 2 classes start

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For more information contact:
North Carolina Post-Secondary Education Complaints
223 S. West Street, Suite 1800
Raleigh, NC 27603
(919) 962-4550

To file a complaint with the Consumer Protection Division of the North Carolina Department of Justice, please visit the State Attorney General's web page at: http://www.ncdoj.gov/complaint. North Carolina residents may call (877) 566-7226. Outside of North Carolina, please call (919) 716-6000. En Espanol (919) 716-0058.

If you choose to mail a complaint, please use the following